

## **Lound Neighbourhood Plan Steering Group**

Held on Thursday 23rd November 2017 in Lound Village Hall at 8pm.

**Present:** Carol Green, Andrew Perkins, Colin Beaumont, Nick Prout, Rod Austin and Will Wilson of Bassetlaw District Council.

**Apologies Received:** Michael Naylor, Karen Pollard, Bob Lane.

**Declaration of Interest:** None

**Minutes of Meeting held 26 October 2017:** Confirmed as a true record.

### **Matters arising:-**

1. Scoping Report. The queries regarding data provided on dwellings within the various Council Tax Bands remain outstanding.

**Action: Luke/Will to seek fresh information from the Rating Office and advise.**

2. Financial Report: Both Grant providers require reports from us and re-application for funds.

**Action outstanding: Michael to assess future requirements and re-apply.**

**Preparation of the Draft Neighbourhood Plan :** No additions/suggestions made to the working draft which was circulated during October. Section 3.6 now completed.

**Action : Colin to circulate Section 3.6**

Discussion on Listed Buildings, Conservation Area and Non-designated Heritage Assets. Important assets within the Conservation Area are to be specified in the Draft NP.

**Action : Will to ascertain when Conservation Area was last reviewed and provide details.**

### **Site Assessment :-**

1. BDS communications with landowners : The list of land availability is still incomplete due to some landowners not having responded or BDS being unable to contact.

**Action : Will and Luke to complete the process and provide the final list of sites by the agreed deadline of 6 December 2017.**

2. AECOM site visit and draft report. Shane Scollard made his site visit on 7 November and produced his draft report containing high level, yet very detailed assessments of the 23 sites by email today. He requires a response from us by 6 December to enable his report to be finalized during December to meet funding stipulations.

**Action : All Steering Group members to consider the AECOM Report and circulate their comments by email as soon as possible. An early meeting - Tuesday 5 December - was arranged to compile our consensus on the Report enabling Nick to respond by the deadline.**

**Action : Will to seek information regarding Housing Density in the different areas of Lound.**

3. Next steps : Discussion held on various issues raised by the AECOM draft report. Lound is the first NP where, due to limited resources, BDC has not carried out the Site Assessment work (both at high level and detailed). Some members felt the report was too prescriptive and that residents should have full opportunity to consider all available sites as identified in the Survey. Will stressed the value of evidence gathering from as many relevant sources as possible to channel down the options on sites and directed the group to a number of local village NPs.

**Action : Will to provide the latest version of the Summary of the emerging BDC Plan.**

**Action : Will to liaise with Luke regarding the process of statutory consultation on the sites identified in the AECOM draft report and the need to widen the scope of the process to include all the sites.**

It was agreed a Housing Needs Assessment, as suggested by AECOM and supported by Will, would be valuable.

**Action : Nick to contact Michael to arrange funding for a Housing Needs Assessment.**

**Date of Next Meeting: Tuesday 5th December 2017 at 8.00 pm. in the Village Hall**