

Lound Village Emergency Plan – 2018



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Distribution

Emergency Co-ordinator	Andrew Perkins (LPC) Tel. 01777 818073
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Distribution List:

Name	Address	Contact Number	mobile	email address
Maureen Holgate	Toft Cottage, 50 Town Street	01777 818231	07906402385	mohol45@aol.com
Rod Austin	Cherry Tree Farm, 10 Town Street	01777 818089	07815 893052	safetyrod@sky.com
Alan Jones	107 Town Street	01777 818342	07903331603	alaninlound@btinternet.com
Andrew Perkins	2 The Paddocks	01777 818073	0784 2205584	perkinal@btinternet.com
Julian Powell	Yew Tree Farm	01777 818293	07957888372	ajulianpowell@hotmail.com
Janet Wilkinson	99 Town Street	01777 817600	07484244458	janetwilko99@btinternet.com
Claire Challener Parish Council Clerk	Grove Farm, 101 Town Street	01777 816952	07557104323	loundparish@outlook.com clairechallener@gmail.com
Ivor Schuller	Bluebell Inn, 71 Town Street, Lound, N22 8RT	01777 818457		N/A

Note: that the main hard copy of this Emergency Plan will be kept by Ivor Schuller at the Blue Bell Inn

What to do if an Emergency Occurs – Initial Actions

3 Contact the Emergency Services

3.1 It is vital that in the event of an emergency situation affecting all or part of a community, the initial action is to telephone 999. **Please note that most mobile telephone networks have a very poor signal in LOUND, you may have to borrow a landline telephone from a resident of the village.**

Follow instructions given by the emergency services or local authority supported by information included in this plan.

3.2 If contact with Nottinghamshire Police, Nottinghamshire Fire and Rescue Service and East Midlands Ambulance Service NHS Trust is not possible or the response is likely to be substantially delayed the Lound Emergency Plan should be used to assist the local response **until help arrives.**

4/ Activate Call Out / Cascade

4.1 In an emergency the emergency services want clear, concise information as soon as possible. Try to use the time available awaiting their response to obtain further information and if there is any additional information telephone the emergency services again to update them, as this might affect the resources they deploy.

4.2 Until help arrives and without endangering yourself or other local people contact the appropriate members of the community listed in the plan and ask them to report to the **agreed assembly point.**

4.3 When the emergency services or local authority are on scene try to make contact with them and explain who you are and what your role is.

Activating Lound Village Emergency Plan

5 Notification of an emergency

5.1 Notification of an emergency may come from various routes, from the emergency services, local authority, local media or from the community itself. It is important to use the procedure in place to record details of any incident and activate its emergency plan (see Incident log at Appendix 1 at the end of this document). If details of an incident are received from a source other than the emergency services or local authority, then those receiving the notification must contact the emergency services to ensure they are aware of the incident. This may require making a 999 call.

6 Co-ordinators

6.1 On receiving notification of an incident or major emergency affecting the community, the Emergency Coordinator should contact those people identified to help respond.

The following people have been identified to co-ordinate the local response:

Name	Telephone Number	mobile
Maureen Holgate	01777 818231	07906402385
Rod Austin	01777 818089	07815 893052
Alan Jones	01777 818342	07903331603
Andrew Perkins	01777 818073	0784 2205584
Julian Powell	01777 818293	07957888372
Janet Wilkinson	01777 817600	07484244458

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7 Assembly point

7.1 All members of the community willing to help should gather at:

The Bluebell Public House

7.2 In the event that this location is inaccessible the following will be used:

Lound Village Hall

7.3 Anyone involved in coordinating a response should keep a log of all requests for assistance or action taken. An incident log that can be used to record this information is included at Annex 1.

7.4 Whilst the specific incident will influence the particular landing place for an emergency helicopter ambulance, note that the largest space near the centre of the village which is suitable for such a landing is the village playing field to the south and west of the crossroads at the centre of the village. The six-figure map reference of this location is 692859.

The GPS location details are:- **Latitude:** 53 degrees, 22.0 minutes North / **Longitude:** 0 degrees, 57.8minutes West

Communication

In an emergency it is important to ensure that the community is kept informed both during and after an event. To make this effective a cascade system will be used, with named people taking responsibility for notifying others, who in turn notify further members of the community.

It is suggested that the maximum number that any person should be responsible for notifying is five to ensure a timely flow of information. To achieve this, Parish Councillors will contact residents in the areas shown below and request that they in turn contact their nearest neighbours.

Name	To Notify	Comments
Maureen Holgate	Little Top Lane South from The Elms and Town Street North	Little Top Lane (South) All properties 2 to 4 Daneshill, 68 to 50 Town St.
Andrew Perkins	Little Top Lane(Part) and The Paddocks (all)	Little Top Lane North to No.1+ all Dwellings in The Paddocks
Julian Powell	Town Street, East and West Side	Alpha House to 49 Town Street + 12 to 46
Rod Austin	Village North End, Town Street, East side (Include Pinfold)	From Kelksfield Bungalow to The Old Chapel and to 45 Town Street
Alan Jones	Town Street South East Side (both sides)	From both sides south of Chainbridge Road, plus Daneshill Bungalows
Claire Challener	Chainbridge Road	all numbers + 101a Town Street & neighbouring houses

Janet Wilkinson	Town Street South (both sides)	both sides north of 99 Town Street, Lound Hall & The Coach House.
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NB. Residents in outlying districts such as Mattersey Road, and Lound Low road would be contacted only if an incident affected their location.

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Resources within The Community

Resources Available	Contact	Address	Contact No.	24hr?
Farming Equipment	Julian Powell	Yew Tree Farm, Town Street, Lound, DN22 8SA	01777 818293	Yes
Farming Equipment	Fred Walter	Sutton Grange Sutton cum Lound Notts DN22 8SB	01777 818264 Mobile 07966204339	Yes
Man lift vehicle, Digger etc	Will Hicks Regional Director	Charcon Building Products, Chainbridge Lane DN22 8RU	01777 816616	No

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Skills within The Community

Include contact details for any person within the community that may be able to assist in a response to an emergency. It may be helpful to categorise these into groups e.g. medical (doctors, nurses, qualified first aiders etc), chemists, clergy or other faith group leaders, voluntary organisations, vets, farmers, radio amateurs.

This section could also include details of community groups or individuals such as flood wardens, neighbourhood watch, Police Community Support Officers etc.

Name	Role	Daytime contact No.	24hr Contact No.	Address
Andrew Perkins	Snow Warden	01777 818073	01777 818073	2 The Paddocks
Teresa Willis	Manager of Lound Nursing Home	01777 818082	N/A	Lound Nursing Home
Derek & Mandy Bainbridge	Medical Nursing & First Aiders	01777 816259	01777 816259	88A Town Street
Andrew Perkins	Medical GP	01777 818073	01777 818073	2 The Paddocks
Froakja Blaak	Medical Nurse	01777 816172	01777 816172	Highfield Farm, Little Top Lane
Jill Saddler	Medical GP	01777 816930	01777 816930	3 The Paddocks

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Local Hazards and Threats

Hazard	Location	Where to get help
Traffic accident	Town Street at the crossroads with Daneshill road. Other roads within the village	Emergency services and County highways See contact Numbers table below
Drowning	Lound (Linghurst) Lakes close to the village and other gravel pits in the area east of Lound out to the river Idle	Emergency services And Charcon Building Products Ltd, Chainbridge Lane
Animals loose on the road	Within the village or on the main road	Emergency services or the animals owners
Industrial Accident (eg. Involving Heavy lift & moving equipment, gas or dust explosion). Fall or crush injuries from horse riding activities.	Charcon Building Products, Roger Wright's Livery, Lound Grange Farm Stables Lound Field Farm Training stables, Yew Tree Farm.	Emergency Services On site First Aiders
Major Traffic accident with vehicles carrying flammable liquids such as LNG and petrol, causing a major fire hazard to buildings	Town Street at the crossroads with Daneshill road. Other roads within the village	Emergency services and County highways See contact Numbers table below
Severe weather such as	Across the area	Snow warden, Bassetlaw community

continual and substantial snow falls create risk of hypothermia, reduction in freedom of movement and access to heating and food		services, Parish councillors and neighbours
Prolonged loss of Electricity, gas or water supply to all or part of the village create risk of lack of heating, food or water to residents	Across the area	Electricity, gas or water suppliers, Bassetlaw Community services, Parish Councillors and neighbours

NB. A single case of a house fire or flooding is not considered here, the Nursing home is considered to be the area of highest risk to a number of vulnerable adults in the village in the case of fire or flooding.

Vulnerable Groups in the Community

Name	Address	Contact No.	Details of any specific requirements
Lound Nursing Home (Teresa Willis)	Town Street, Lound, Notts DN22 8RS	01777 818082	Approx. 22 Elderly people who may be disabled, confused, or have a terminal illness. 3 storey Building
NB. The first place of safety for these residents is the Lound Village Hall and the alternate is the Blue Bell Pub.	NB. The nursing home's emergency plan includes possible evacuation to the Village Hall		
Grove Bungalows (4 dwellings)	Town street (South end, west side)	N/A	Elderly People
Manor Flats (4 dwellings)	Town Street	N/A	Elderly People 2 storey building

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Temporary Places of Safety

Lound Village hall

Key Holders Name	Address	Telephone No. (01777)
Rod Austin	Cherry Tree Farm, Town Street	818089
Brian Horne	Toft Cottage, 50 Town Street	818231
Alan Jones	107 Town Street	818342
Jeanne Pepper	79, Town Street	818376
Hanne Prout	83, Town Street	818714

The Blue Bell Inn

Key Holders Name	Address	Telephone No.
Ivor Schuller	Bluebell Inn, 71 Town Street, Lound, Notts DN22 8RT	01777 818457

Supporting Organisations Contact Details

Nottinghamshire Emergency Planning Contact numbers:

Name/Contact	Role	Daytime contact Number	24 hr Contact Number
Emergency Services (Police, Fire, Ambulance)	24/7 emergency services	999	999
Bassetlaw District Council Emergency Contact Number	24 hours / 7 days emergency contact number	01909 533999	01909 533999
Notts CC Emergency Contact Number		0115 977 3471	0115 977 3674
Environment Agency	Floodline	0345 988 1188	repeated as 24hr
Environment Agency	Incident Hotline	0800 807060	0800 807060
NHS 111	Health Advice	111	111
Gas Emergency	Gas	0800 111 999	0800 111 999
Electricity	24 hour	0800 678 3105	0800 678 3105

	emergency		
Severn Trent Water	24-hour emergency only	0800 783 4444	0800 783 4444
Anglian Water	24-hour emergency only	0800 145 145	0800 145 145
Highways Agency	General 24-hour	0300 1235000	0300 1235000

Above numbers correct on 26/03/2018

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Appendix 1

Incident Log (Nature of Incident) _____ Name _____ Date _____ Sheet No.

No.	Name	Time		Information	Done
		From / To			
		From / To			
		From / To			
		From / To			
		From / To			
		From / To			
		From / To			
		From / To			

Incident Log (Nature of Incident) _____ Name _____ Date _____ Sheet No.

No.	Name	Time	Information	Done
		From / To		
		From / To		
		From / To		
		From / To		
		From / To		
		From / To		
		From / To		
		From / To		
		From / To		
		From / To		

Appendix 2

Name / Location of Premises: **Lound Village Hall**

Building capacity 90 persons

Health and Safety:

Hazard / Risk	Adequate
Does the site provide suitable access for pedestrian and vehicular traffic? (including emergency services)	Yes
Is the site suitably heated, lit and ventilated?	Yes
Does the site have running water/suitable sanitation?	Yes
Is furniture available, appropriate and sufficient?	Yes
Are fire exits unlocked and free from obstruction and are evacuation procedures etc clearly displayed / identifiable?	Yes
Is the site suitable for Disabled Access?	Yes

Does the normal purpose of the building conflict in any way with its purpose as a place of safety i.e are any dangerous chemicals, machinery etc accessible to evacuees or staff? **No**

Is there any potential slip or trip hazards present? **Yes**

These could include:

- Wet floors (water brought in on wet footwear) yes
- Unsuitable footwear / footwear wet
- Loose floorboards/tiles
- Uneven surfaces or changes in surface level
- Cables across walking areas
- Obstructions, bumps or ridges

Is there any potential falls from height present in the building? **No**

Will there be a staff member / key holder present at the site? **Yes**

Name / Location of Premises: **The Bluebell Inn**

Building capacity 90 persons

Health and Safety

Hazard / Risk

Adequate

Does the site provide suitable access for pedestrian and vehicular traffic? (including emergency services)

Yes

Is the site suitably heated, lit and ventilated?

Yes

Does the site have running water/suitable sanitation?

Yes

Is furniture available, appropriate and sufficient?

Yes

Are fire exits unlocked and free from obstruction and are evacuation procedures etc clearly displayed / identifiable?

Yes

Is the site suitable for Disabled Access?

Yes

Does the normal purpose of the building conflict in any way with its purpose as a place of safety i.e are any dangerous chemicals, machinery etc accessible to evacuees or staff? No

Is there any potential slip or trip hazards present? No

These could include:

- Wet floors
- Unsuitable footwear / footwear wet
- Loose floorboards/tiles
- Uneven surfaces or changes in surface level
- Cables across walking areas
- Obstructions, bumps or ridges

Is there any potential falls from height present in the building? No

Will there be a staff member / key holder present at the site? Yes