

## **Lound Neighbourhood Plan Steering Group**

**Meeting Thursday 28th. March 2019 at 2pm.**

**Present:** Michael Naylor (Chair), Andrew Perkins, Nick Prout, Pam Beardsall, Colin Beaumont and Will Wilson of BDC.

**Apologies:** Alan Beardsall and Carol Green

**Declarations of Interest:** None

**Minutes of previous meeting held on 28<sup>th</sup> February 2019:** Were confirmed as a true record.

### **Matters Arising:-**

Details of the 3 outstanding planning permissions provided by BDC Planning revealed only 1 dwelling was eligible for inclusion in our allocation and Section 5.2.7 of our Draft Plan has been amended accordingly.

**Financial Report:** Michael advised that we hold c.£6k. from Locality and £10k. from Big Lottery. Locality require an End of Year Report at 31 March 2019 but we shall retain their funds to meet Consultancy fees, hall rental and printing costs which will be incurred through the coming months.

**Action : Michael to send Locality Report.**

### **Draft Neighbourhood Plan**

(a) It was agreed we appoint Helen Metcalfe as our Consultant to produce the Draft Plan, on her quoted terms and working to an approximate date in May or early June. Our work on the Draft Plan to date has been sent to her. Helen wishes to visit the allocated sites before meeting the Steering Group to determine the points of emphasis and advise on content. She suggested Wednesday 24th. April and this to be confirmed.

**Action: Colin**

(b) Neighbourhood Plan Section of Village Website. We are advised the various bodies will require clearer links to access the statutory and supporting documents via the website before approval of our Draft Plan. Feasibility to be discussed with Alan Jones. Michael to look into alternate website arrangements in case the Village website is unable to support our needs.

**Action: Colin and Michael.**

**Other Business:** Andrew advised the Parish Council AGM will be held on 18th. May 2019 and there is an opportunity to present a progress report.

**Date of next Meeting: Wednesday 24th. April 2019 at 2.30pm.**