Lound Neighbourhood Plan Steering Group

Meeting Wednesday 18th. September 2019 at 2.00pm.

Present: Michael Naylor (Chair), Andrew Perkins, Pam Beardsall, Nick Prout, Colin Beaumont and Will Wilson of BDC.

Apologies: Carol Green.

Declarations of Interest: None

Minutes of previous meeting held on 13th. August 2019: Were confirmed as a true record.

Matters Arising:-

Outstanding from Minutes of Meeting held 6th. August 2019:-
2. Site NP12 - A new site map required. **Action Point: Will to provide.**
6. **Building Density** This still requires review. **Action: Will to send his earlier work. Review by exchange of email.**
Other issues:

- Paragraph 71 of the Draft NP. The planning document reference for the term "Local Wildlife Site" is required. **Action: Helen**

From Minutes of Meeting held 13th. August 2019:-
4 Discussion on Infill and Windfall. Because the new Development Boundary has been drawn tightly (as described in section 3 of the Minutes) all the windfall elements must come from infill and would therefore be covered by the **Infill Policy 2** of the draft NP.
8. **Non designated Heritage Assets** Will advised of difficulty reconciling the BDC data base with maps that have been produced which have conflicting entries.
Action: Will to resolve and produce definitive map.
10. Maps have been produced. Map 5 Local Green Spaces requires amendment. Map 8 as above still required. Map 10 Key Views - **Nick to send marked-up map to Will.**
Action: All maps to be reviewed by Group within one week and sent by Nick to Helen with amendments to Draft Neighbourhood Plan v.2.

Draft Neighbourhood Plan v.2
Michael and Nick provided their check list of points arising from v.2. The Group examined the items and confirmed amendments where necessary.
Action: Nick to produce a table of amendments for submission to Helen.
Site NP19. The landowner provided a new site map showing proposed development of a slightly smaller area with access to the site from the southern entry. The new access may result in removal of hedging and trees, in which case, our policies of re-planting would apply.
Action: Will to produce amended site map.

Sustainability Appraisal - Scoping Report
Colin had examined the draft and raised various points which require attention.
Action: Will to complete the Report. Group to review.

Process and timetable for delivery of draft NP for Consultation - as explained by Will:-

- Finalise the Pre-submission Draft Neighbourhood Plan
- Provide copy to Parish Council for approval
- Publication as Reg.14 - Steering Group to publish locally via website, printed copies, mailings, Crier and events. Also provide information on how residents, landowners and other interested parties may comment upon the proposals. BDC to publish to statutory bodies, etc.
- First six week consultation period
- Review of comments and respond to them
- Produce Consultation Summary Document
- Refine Plan
- If any major changes either in Policies or Allocations then re-consultation process will be necessary
- Submission version of the Neighbourhood Plan. Parish Council submit it to BDC
- Publication as Reg.16. Locally and by BDC to statutory bodies
- Second six week consultation period
- Comments by interested parties to be sent to BDC
- BDC submit to Examiner (likely timescale for Examination - 6 months.)
- Examiner decides on course of action
- Amendments to Plan, if required, made by BDC with support of Steering Group
- Referendum

Other Business:-
Interim Financial Report. Consultancy fees paid £5,500.

Date of next Meeting: Wednesday 30th. October 2019 at 2.00pm. in the Village Hall