

Lound Neighbourhood Plan Steering Group

Meeting Wednesday 4th. December 2019 at 2.00pm.

Present: Andrew Perkins (Chair), Pam Beardsall, Nick Prout and Colin Beaumont.

Apologies: Michael Naylor, Will Wilson of BDC.

Declarations of Interest: None

Minutes of previous meeting held on 30th. October 2019: Were confirmed as a true record.

Matters Arising:-

Sustainability Appraisal - Scoping Report Still outstanding due to higher priorities. Now expected 13th. December.

Action: Will to complete the Report. Group to review.

Up-date in December Crier Unfortunate typing error referred to NP21 being between 101 Town Street - should be 111 Town Street. Apologies and corrective action in train.

Report from Parish Council Meeting held 26th. November 2019 re: Draft Plan.

Andrew and Nick attended the Meeting to brief the Parish Council on the anticipated timetable for production of the Pre-submission Draft Neighbourhood Plan.

It is hoped to forward this document in pdf. to the Clerk to the PC for circulation to Councillors by 16th. December 2019. Councillors to review and address any issues by email to the Group before 31 December 2019. (Point of reference : Colin)

Forwarding notes to include a *caveat* that the Draft may need to be adjusted to comply with the emerging District Plan, to be published after the 9th. January 2020. The PC will be notified of any changes to the Draft made as a consequence.

It is anticipated that any issues will be resolved by 15th. January 2020 and that the PC will formally accept the Draft NP at their Meeting on the 28th. January 2020.

Consideration and completion of the Pre-submission Draft NP.

Despite many hours of work by Group members, the Draft still requires further attention. Helen has promised a further amended version by the 9th. December

Action: Nick/Colin to examine amended version, instigate further alterations as necessary and circulate the final Draft to Group members for their review before submission to PC.

Process and timetable for delivery of draft NP.

In addition to details in last Minutes, need to:

(a) arrange 2 public meetings during the Consultation period (probably a Saturday afternoon and a weekday early evening) and

(b) devise a suitable method for collation and response to queries/issues raised on the Draft NP by parishioners and others.

Date of next Meeting: Wednesday 15th. January 2020 at 2.00pm. in the Village Hall