

To: All Councillors: Sheehy (Chair), O'Donoghue (Vice), Hallas, Jones, Naylor, Wilson-Maccormack
All other recipients for information only.

21 March 2026

Dear Councillor

Summons

You are summoned to a meeting of the Full Council of Lound Parish Council for the transaction of the business shown on the agenda below. To be held at **7.30pm on Tuesday, 28th April 2026** in the Village Hall, Town Street Lound. The quorum for Full Council is 3.

Public Participation

Members of the public, non-committee members, and the press may attend this meeting in person.

Public participation will take place at the start of the meeting. Anyone wishing to speak must register by noon on the day of the meeting via clerk@lound-pc.gov.uk. Each speaker is limited to three minutes, with a total public session of 15 minutes.

Comments must relate to the Council or committee's remit. No decisions will be made on matters not already on the agenda.

A separate seating area will be provided for in-person attendees. The Council may ask the public and press to leave if confidential matters need to be discussed.

The Seven Principles of Public Life

All members are reminded of their duty under the Code of Conduct to uphold the Seven Principles of Public Life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Signed by the Proper Officer of the Parish Council:

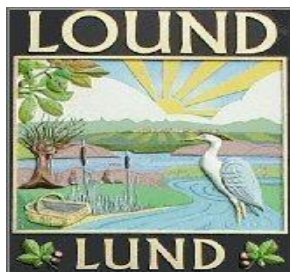
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Lound Parish Council Ordinary Meeting

Tuesday 28th April 2026 at 7.30pm in the Village Hall.

1. Apologies for Absence
 - To receive and consider for acceptance, apologies for absence from Councillors
2. Declarations of Interest and Confidentiality and outcomes of any dispensation requests.
3. Meeting adjourned for Public Discussion – 15 mins max:
 - Police Report:
 - 2 Crimes reported for January 2026. 2 of Antisocial behavior on Town Street.
 - 3 Crimes reported for February 2026. 2 of Antisocial behavior on Town Street, 1 Other Crime on Chainbridge Road.
 - <https://www.police.uk/pu/your-area/nottinghamshire-police/bassetlaw-rural/?yourlocalpolicingteam=about-us&tab=crimemap>
4. Reports from County and District Councillor's
 - County & District Council updates
5. Approval of the Minutes from the previous Parish Council Meeting:
 - Minutes to be confirmed as true and accurate and signed off by chairperson.
6. Matters arising from previous periods carried forward:
 - Any other updates on previously agreed motions.
7. Planning applications and determinations declared before or at the meeting:
 - **Consultation:** 26/00305/FUL Replacement of Existing Bungalow with Bespoke Designed Lakeside Property (Self-Build Owner Occupation) Stonelake Chainbridge Lane Lound Nottinghamshire DN22 8RU
 - **Consultation:** 26/00252/HSE Installation of a Car Port Highfield House Mattersey Road Lound Nottinghamshire DN22 8RD
 - **Determined Granted:** 25/01366/HSE Demolition of Existing Garage and Construction of a Two Storey Side Extension, Erect Detached Pool Room/Home Office, Basement, Swimming Pool, Landscaping, and Driveway Improvements The Dove Cote Loundfield Farm Mattersey Road Lound Nottinghamshire DN22 8RW
 - **Determined Refused:** 25/01006/FUL Partial Demolition Of Equestrian Facilities and Change Of Use of Retained Building to Self-Build / Custom Build Dwelling
 - Any others received
8. Health and Safety Review:
 - Monthly Report and review
 - Next Month Health and Safety assessment assigned to a Councillor.
9. Finance Update and Statutory Requirements:
 - Bank reconciliation and approval of payments
 - Finance Update: Linghurst Lakes
10. Tree Warden & Footpath Warden Reports:
 - Any received.
11. Councillor items and reports:
 - **Motion 1 – Notification and Recording of Councillor Absence Process discussion**
 - Proposed by: Cllr Wilson-Maccormack**



Motion

That Lound Parish Council reviews and clarifies its current arrangements regarding the notification, acceptance and recording of councillor absences from meetings.

Background

A request has been made for greater clarity regarding what information members should provide when submitting apologies, and how absences are recorded within meeting minutes.

Legal / Governance Power

- Local Government Act 1972, Schedule 12 (meetings and proceedings)
- Local Government Act 1972 s85 (vacation of office through non-attendance)
- Standing Orders (meeting administration)

Apologies for Absence – Summary of Process

Under normal Parish Council procedure, apologies for absence should be submitted to the Proper Officer / Clerk in advance of the meeting wherever possible.

At the meeting, apologies received are reported to members under the agenda item Apologies for Absence. The Council should then determine how those apologies are recorded.

Possible Outcomes

1. Accepted

Where members are satisfied that a reasonable explanation has been provided (for example illness, work commitments, family matters or other unavoidable circumstances), apologies may be received and accepted.

This is the preferred governance outcome and should be recorded in the minutes.

2. Noted

Where an apology is submitted but insufficient information is provided, or members do not wish to formally approve the reason, apologies may be noted.

This records the absence but does not amount to formal approval of the reason.

3. No Apology Received

Where no apology is submitted, the councillor is simply recorded as absent.

Six-Month Attendance Rule

Under Section 85 of the Local Government Act 1972, a councillor who fails to attend any meeting of the authority for a period of six consecutive months may cease to be a councillor unless the Council has approved a reason for the absence before the expiry of that six-month period.

For this reason, formal acceptance of apologies can be important where a councillor has had a prolonged absence.

Good Practice

Apologies should be sent to the Clerk as early as possible.

The Council should resolve whether apologies are accepted or noted.

Minutes should clearly record the decision.



The Clerk should monitor attendance where the six-month rule may become relevant.

Officer Comment

Clear and consistent absence procedures assist transparency, fairness to members, and administrative efficiency.

Officer Recommendation

Members are recommended to consider councillor training at regular intervals to ensure that they are up to date with current legislation and governance.

Reason

To support good governance, consistency and accurate records.

Motion 2 – Environmental Concerns

Requested by: Resident Submission

Motion

That Lound Parish Council considers concerns raised by residents regarding dogs, waste, vermin and associated environmental conditions at Neatholme Lane, and determines whether any representation should be made to the relevant principal authority.

Background

Residents have requested that concerns affecting neighbouring amenity be raised at a public meeting, believing Parish Council support may assist in progressing the matter.

Legal / Governance Position

The Parish Council does not hold primary enforcement powers in relation to private nuisance, pest control, animal welfare, waste enforcement or environmental health matters, which generally rest with Bassetlaw District Council and other statutory agencies.

Relevant Powers

- Local Government Act 1972 s137 (community wellbeing representations)
- Local Government Act 1972 s111 (ancillary powers)
- General power to make representations to relevant authorities

Officer Comment

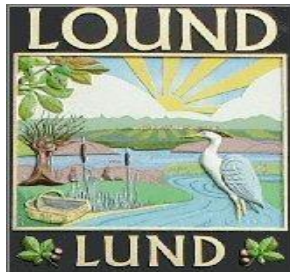
Where statutory enforcement powers sit elsewhere, the most proportionate course is often for the Parish Council to signpost concerns or make formal representations rather than attempt direct intervention.

Officer Recommendation

Members are recommended to consider writing to the appropriate authority setting out the concerns raised and requesting investigation under their statutory powers.

Reason

To support residents while ensuring action is taken by the body with legal authority.



Motion 3 – Pickleball Court Markings
Requested by: Resident Submission

Motion

That Lound Parish Council considers a request for pickleball line markings on the existing soft-pour ball court and determines whether to proceed, trial or defer.

Legal Power

- Public Health Act 1875 s164
- Local Government (Miscellaneous Provisions) Act 1976
- LGA 1972 s137 where applicable

Officer Comment

The proposal may support health and recreation objectives. However, cost, surface warranty, competing use and demand evidence should be considered.

Officer Recommendation

Members are recommended to consider a temporary or trial arrangement over a longer period, ascertaining demand before committing to permanent works.

Reason

To assess demand and practicality with lower financial risk.

Motion 4 – Community Storage Shed / Container
Requested by: Resident Submission

Motion

That Lound Parish Council considers whether to provide a shed or secure container at an appropriate parish location for the storage of tools and community equipment.

Legal Power

- Local Government Act 1972 s111
- Public Health Act 1875 s164 (where linked to recreation land)
- LGA 1972 s137 (where applicable)

Officer Comment

Potential community benefit exists, however siting, planning consent, ownership, insurance, security and ongoing maintenance require clarification.

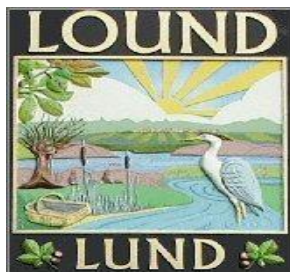
Officer Recommendation

Members are recommended to request indicative costs, risk assessments and location options before any formal commitment.

Reason

To enable an informed and costed decision.

Any other updates (non-decision making)



12. Correspondence:

- Letter from resident about Pickle Ball and permanent lines opportunity on the current soft pour ball court
- Letter from resident in respect of a shed or contained in a location such as the playing field, linghurst lakes or the village green that could be used to house tools.
- NALC Newsletter.
- Various other literature emailed.

13. Reports from Other Committees

- Any attended.

14. Matters to be adjourned for the next meeting Parish Council Meeting

- Any raised.

15. Date of next Meeting: 7.30pm in the village hall.

- 26th May 2026.

Signed by the Proper Officer to the council: C Challener

Supporting Paper

Receipts and Payments for Signing:

Income:

HMRC VAT126	£5372.61
Precept	£10,000
NCC Grant	£2058

Expenditure

A Jones Crier	(£500)
Linghurst Lakes VAT	(510.30)
Lound Village Hall	(£550)
A Jones Website	(£184.78)