To: All Councillors: Sheehy (Chair), O'Donoghue (Vice), Hallas, Jones, Naylor, Wilson-Maccormack
All other recipients for information only.

November 16, 2026

Dear Councillor

Summons

You are summoned to a meeting of the Full Council of Lound Parish Council for the transaction of the business shown on the agendas below. To be held at **7.30pm on Tuesday, 24th November 2026** in the Village Hall, Town Street Lound. The quorum for Full Council is 3.

Public Participation

Members of the public, non-committee members, and the press may attend this meeting in person.

Public participation will take place at the start of the meeting. Anyone wishing to speak must register by noon on the day of the meeting via clerk@lound-pc.gov.uk. Each speaker is limited to three minutes, with a total public session of 15 minutes.

Comments must relate to the Council or committee's remit. No decisions will be made on matters not already on the agenda.

A separate seating area will be provided for in-person attendees. The Council may ask the public and press to leave if confidential matters need to be discussed.

The Seven Principles of Public Life

All members are reminded of their duty under the Code of Conduct to uphold the Seven Principles of Public Life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Signed by the Proper Officer of the Parish Council:

Claire Challener

Lound Parish Council Ordinary Meeting

Tuesday 24th November 2026 at 7.30pm in the Village Hall.

1. Apologies for Absence
- To receive and consider for acceptance, apologies for absence from Councillors

2. Declarations of Interest and Confidentiality and outcomes of any dispensation requests. (Appendix A)

3. Meeting adjourned for Public Discussion – 15 mins max:
- Police Report: 1x Crime reported for September 2026 of Antisocial Behavior on Chainbridge Road.

4. Reports from County and District Councillor's
- County & District Council updates

5. Approval of the Minutes from the previous Parish Council Meeting:
- Minutes to be confirmed as true and accurate and signed off by chairperson.

6. Matters arising from previous periods carried forward:
- Any other updates on previously agreed motions.

7. Planning applications and determinations declared before or at the meeting:
- **Consultation:** None
- **Determined Refused:** None
- Any others received

8. Health and Safety Review:
- Monthly Report and review
- Next Month Health and Safety assessment assigned to a Councillor.

9. Finance Update and Statutory Requirements:
- Bank reconciliation and approval of payments and receipts (Appendix B)
- Finance Update: Linghurst Lakes

10. Tree Warden & Footpath Warden Reports:
- Any received.

11. Councillor items and reports:
- **Report**: An update on Dogs.

- **Motion**: **Agenda Item: Community Resilience / Emergency Plan Review**

That Lound Parish Council reviews and updates its Community Emergency Plan in line with Government resilience guidance, including local risks, emergency contacts, community resources and arrangements for supporting residents during emergencies.

Legal Powers / Government Guidance: Civil Contingencies Act 2004: Establishes the statutory framework for emergency planning.

Legal Note: Parish councils are not legally required to maintain an Emergency Plan. However, Government guidance encourages community resilience planning in partnership with local authorities and emergency responders.
Officer Recommendation: That the Council reviews its existing plan, identifies necessary updates and authorises the Clerk to prepare a revised version for adoption.

- **Motion: Unauthorised use of Linghurst Lakes by Neatholme Stables**

Exclusion of the Public and Press
Motion: That, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Council resolves to exclude members of the public and press for the consideration of this item, on the grounds that the confidential nature of the business, including potential legal proceedings, legal advice and associated financial implications, makes publicity prejudicial to the public interest.

Motion: Unauthorised Equestrian Use
That Lound Parish Council:
1. **Notes** the continued unauthorised use of Linghurst Lakes by Neatholme Stables, including the promotion of the site for commercial equestrian activities despite previous requests.
2. **Resolves** to take appropriate steps to prevent further unauthorised equestrian access and protect the Council's land and its nature reserve status.
3. **Authorises** the Clerk to obtain legal advice and costs for issuing a formal cease and desist letter and, if necessary, pursuing further legal remedies, including an injunction.
4. **Agrees** to review access arrangements, gates and signage.
5. **Requests** that the Clerk report the legal advice, costs and recommended next steps to the Council before further legal action is authorised.
Legal Powers: Local Government Act 1972, s.111: Powers incidental to the Council's functions, including protecting and managing its property.
Local Government Act 1972, s.222: Power to institute legal proceedings in the interests of inhabitants.
Wildlife and Countryside Act 1981, s.28G: Duty to further the conservation and enhancement of SSSI features when exercising Council functions.
Common law: Landowner's right to pursue civil remedies for trespass.
Legal Note: The Council may take proportionate action to prevent unauthorised use of its land. Legal proceedings may involve significant costs, which may not be fully recoverable.
Officer Recommendation: That the Council approves the motion, initially pursuing a formal solicitor's warning letter, subject to legal advice and costs, before considering more substantial enforcement action.

- Any other reports non decision making.

12. Correspondence:
- NALC Newsletter.
- Various other literature emailed.

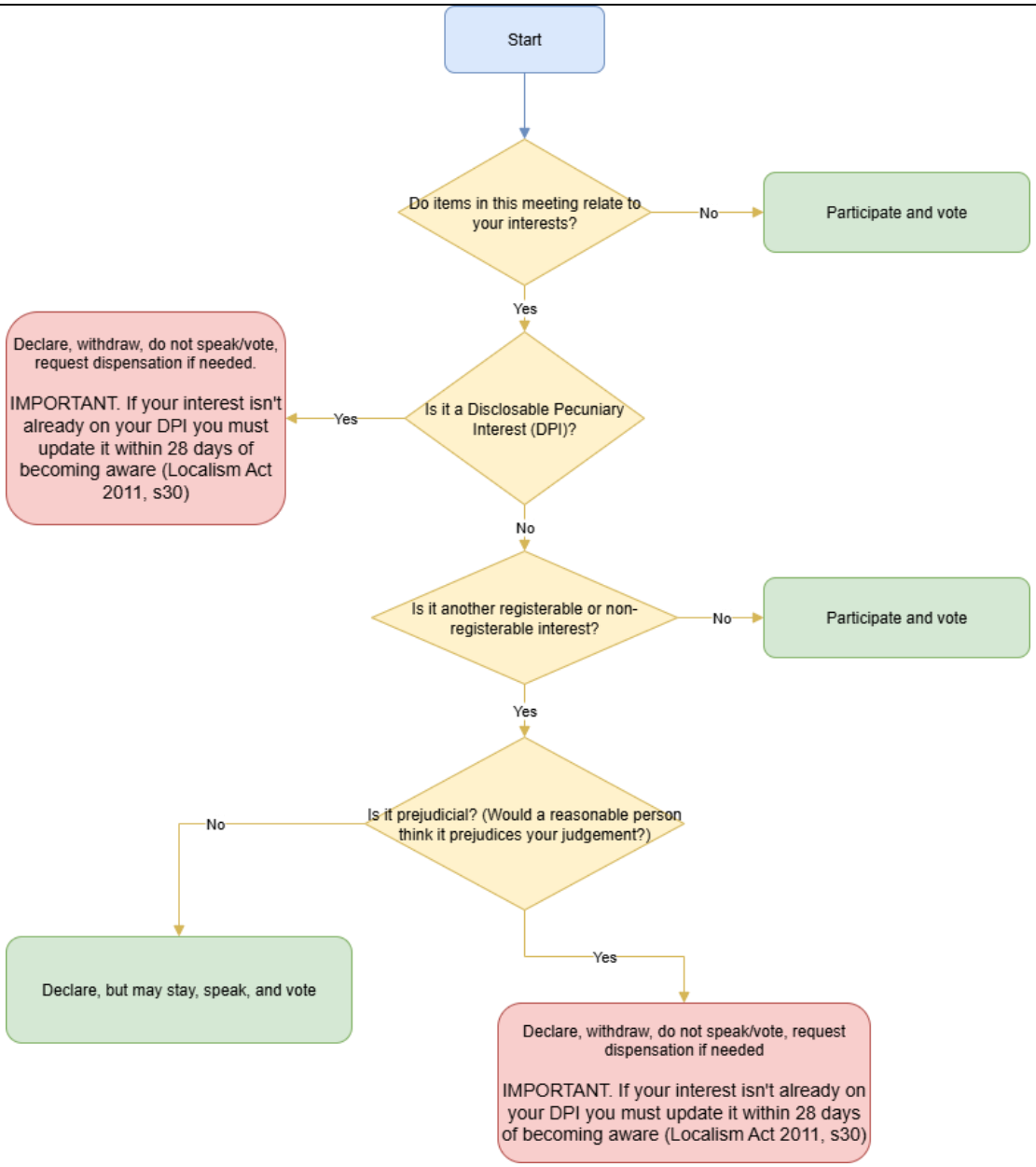
13. Reports from Other Committees
- Any attended.

14. Matters to be adjourned for the next meeting Parish Council Meeting
- Any raised.

15. Dates of next Meeting: 7.30pm in the village hall.

26th January 2027
23rd February 2027
23rd March 2027
27th April 2027
(TBC) May 2027

Appendix A)



Appendix B) Income & Expenditure for sign off:

Receipts
None

Expenditure	
Website	£(90.00)
Grass Cut	£(269.86)
Cuttlefish Emails	£(389.76)
Land Registry	£(21.00)